

CURFC Data Protection Policy

Cambridge University Rugby Fives Club ('the Club', 'we') and the University have a shared interest in and a co-ordinated approach to their members, alumni and supporters. This statement explains how the Club handles and uses data it collects about its members, alumni, and its current and future supporters. We have our own member database, and may also use the database of the University of Cambridge Development and Alumni Relations office to keep in touch with alumni. We also use these data to focus on relationships with potential and existing donors.

How we use your personal information - CURFC

This statement explains how the Cambridge University Rugby Fives Club ("we", "us" and "our") handles and uses the personal information we collect about our members for processes relating to our operations and activities.

When changes are made to this statement, we will publish the updated version on our website.

The controller for your personal information is. The person responsible for data protection within our society is the Captain, whose contact information is available on our website.

How we use your personal information

We collect and process your personal information for a number of purposes, including:

Ensuring we have appropriate information should you require medical attention while at a Club event

Ensuring we are able to contact you via the appropriate channels

Ensuring we keep an accurate record of our members should it be required by the University for any auditing purposes

How we share your personal information

- We share some of your personal information with the University, only where there is a specific need to, including for registration as a University Sports Club, and to provide your blues and sporting records for your University records.
- We use University IT facilities to store electronic copies of personal information.
- We may share your personal information with certain organisations, including the Rugby Fives Association, as part of arrangements related to your membership of the club. In such cases, we will ask for your explicit consent prior to transmitting this information.

We may also be subject to a legal requirement (with or without your consent) to share your personal information with the University or a government agency (such as the police or security services or other statutory authorities with investigatory powers) under special circumstances (e.g. relating to tax, crime or health and safety). Where feasible and appropriate, we will notify you of our intention to share such information in advance.

Cambridge University Rugby Fives Club

Ashwin Ahuja – Men's Captain

Your rights

You have the right to access the personal information that we hold about you. You also have the right to ask us to correct any inaccurate personal information we hold about you, to delete personal information, or otherwise restrict our processing, or to object to processing or communications, or to receive an electronic copy of the personal information you provided to us. Please note that all of these rights are qualified in various ways.

If you have questions or concerns about how your personal information is used, please contact us using the above details.

If you remain unhappy with the way your information is being handled, or with the response received from us, you have the right to lodge a complaint with the Information Commissioner's Office at Wycliffe House, Water Lane, Wilmslow, SK9 5AF (<https://ico.org.uk/>).